



Leader in Training Coordinator

About Summer at St. John's

We create safe, inclusive, and choice-driven programs that grow with your child. Our developmentally appropriate camps are shaped by our community values, leaving a lasting impression upon all campers and staff for years to come. Summer at St. John's community values are at the core of every decision we make. We encourage:

- Kindness: Promoting stronger, more harmonious relationships and communities.
- Community: Building strong bonds and a sense of belonging among campers and staff.
- Honesty: Fostering trust and cooperation, contributing to personal and societal well-being.
- Respect: Teaching respect for oneself, others, and the environment.

About St. John's Prep

St. John's Prep is an inclusive, Catholic, Xaverian Brothers Sponsored School for young men in grades 6 through 12. Founded on the Xaverian values of compassion, humility, simplicity, trust, and zeal, we educate students to be, do and stand for good in the world. We enroll approximately 1,500 students from more than 90 communities in Massachusetts, New Hampshire, and Maine.

Position Overview and Responsibilities

The Leader in Training Coordinator is responsible for the overall planning, execution, and management of the LIT program at Camp Chris. This role involves curriculum development, training, mentoring, and evaluation of participants in the program. The LIT Coordinator will work closely with camp staff and participants to ensure that the program helps develop strong, confident leaders who are prepared to take on leadership roles within the camp and their communities.

Skills and Competencies

- Develop, plan, and implement a comprehensive leadership training curriculum for LIT participants, focusing on skills such as team building, conflict resolution, program planning, and leadership ethics.
- Recruit, select, and orient new LIT participants, ensuring they are well-prepared and understand the expectations and responsibilities of the program.
- Conduct regular training sessions, workshops, and debriefs with LIT participants to foster their personal and professional development.
- Monitor and evaluate the progress of LIT participants, providing constructive feedback and personal mentoring to support their growth and development as leaders.
- Coordinate with other camp staff to provide LIT participants with hands-on leadership opportunities and responsibilities within the camp setting.
- Serve as a role model and mentor to LIT participants, promoting a culture of respect, enthusiasm, and teamwork.
- Manage administrative tasks related to the LIT program, including scheduling, logistics, documentation, and compliance with camp policies and standards.
- Facilitate communication between LIT participants, camp staff, and parents, ensuring all stakeholders are informed and engaged in the progress of the program.
- Address any issues or conflicts that arise within the LIT group promptly and effectively, maintaining a safe and supportive environment for all participants.

Education and Experience

- Bachelor's degree in Education, Recreation, Psychology, or a related field preferred.
- Prior experience in youth development, camp leadership, or as a coordinator of a similar training program.
- Strong understanding of leadership theories and training methodologies applicable to adolescents and young adults.
- Excellent organizational, communication, and interpersonal skills.
- Ability to inspire, motivate, and mentor young people in a camp environment.
- Proficient in handling administrative duties and familiar with standard office software and registration systems.
- CPR and First Aid certification preferred.
- Willingness to work a flexible schedule, including evenings and weekends, and to participate in camp activities.

Physical Requirements:

- Standing/sitting for long periods of time.
- Bending, lifting, pushing, kneeling, crouching, crawling, stooping.
- Must be able to lift up to 50 pounds.
- Must be able to reach at and above shoulder height to access higher areas of equipment, etc.

- Must be capable of adapting to frequent changes in position throughout the workday.
- Hearing and speaking to exchange information in person or on the telephone.
- Use of hands and fingers for manipulation, and using computer keyboard, educational tools, play equipment, and perform first aid and CPR.
- Specific vision abilities required include close vision, distance vision, color vision, and depth perception.

Summer at St. John's is committed to building a diverse and inclusive community. We welcome applications from underrepresented groups. We seek applicants who demonstrate a commitment to multiculturalism and diversity that is manifested in work with all those who engage with Summer at St. John's.

Interested candidates are asked to apply via [CampBrain](#). Questions can be directed to Laurel Grady at summeratstjohns@stjohnsprep.org.

Posted December 2024